



New Franchise Location Startup Sheet

Owner Information	
Franchisee Name:	
Cell Phone:	
Email Address:	
Business Email	
New or Current Owner:	

Franchise Location Information	
Location Name:	
Address:	
City:	
State:	
Zip Code:	
Location Phone Number:	
Region:	
Entity Name:	
EIN Number:	
PIR Code:	
Avalara Account Code:	
Required Opening Date:	
Email Domain:	
Tier 1 or Tier 2:	
Database Live Date:	

Syteline Information		
Number of Users:		
Name	Position	Email Address

pMobile Information		
Number of Vans:		
Name	Van Vin #	Email Address

Shipping Account Numbers		Shipping Address	
Worldwide Express:		Address:	
UPS:		City:	
FedEx:		State:	
TQL:		Zip:	
		Lift Gate:	

Tier 2 Installment Dates	
Franchise Signed:	
Installment 1:	
Installment 2:	
Installment 3:	